**Species-Specific Training and Certification**

Follow steps in the order listed to complete your animal research requirements.

1: **Hands-on training and certification can not begin until the person has had an occupational safety physical exam**. Make your physical exam appointment through Diana.Dukes@drexel.edu

as your first step. The request form is attached.

2: Complete the on-line **LATA training.** [http://www.research.drexel.edu/compliance/IACUC/info.aspx](http://www.research.drexel.edu/compliance/IACUC/info.aspx%20%20)

Required modules:

1. Basic animal research module
2. Occupational health module
3. Aseptic technique module
4. Analgesia and anesthesia module
5. Species specific modules (all applicable.)

3: Request hands-on training using the **Species Specific Training and Certification request form** (also attached).

a. Print form and fill out accurately; ask Drs. Lelkes/Zhong/Har-el for assistance.

b. *Forms with incorrect or missing information will not be processed.*

c. **FAX the form** to the trainer at your research site (Janet @ Center City) for review.

d. **You will be contacted to set up the training session.** Turn-around time is 3-7 days.

e. Review the protocol(s) and other information with Drs. Lelkes/Zhong/Har-el prior to training to obtain at least a general view of your project.

**Note: Please use only this updated form**; older copies will not be accepted.

4: Upon successful completion of your hands-on training, you have two tasks:

1. Have Dr. Lelkes/Zhong submit an **Addition of Personnel form** to add you to their protocol(s). It is on the Drexel research website.
2. Request access to the animal facility through ULAR management.

5. Submit a copy of the completed LATA training models and the Certification form to Dr. Har-el.

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